

# Community Impact Assessment

## Part 1 – Details

|  |   |
|--|---|
| <p>What Policy/ Procedure/ Strategy/Project/Service is being assessed?</p> | <p>Statutory requirement to prepare a budget, set the Council tax and rent for the following financial year.</p> <p>The report incorporates the Corporate Vision &amp; Corporate Priorities of the Authority which are reflected within the Budget 2019/20 &amp; Medium Term Financial Strategy (Revenue &amp; Capital). The Corporate Vision &amp; Corporate Priorities are clear and accessible by stating what we aim to achieve, how we will do it and the resources we will use to support these aims.</p> <p>The Vision for Tamworth is underpinned by high level, evidence based priorities that focus upon both Tamworth (the place), the communities served (the people) as well as the Council (the organisation).</p> <p>However, it has become evident that the plans, processes and strategies that have guided the organisation to date required a review and refresh if elected members are to respond to the demands from local people.</p> <p>More than ever, we recognise that our financial capacity will be less than in previous years which means that we will need to maintain our approach to innovation, collaboration and transformation. So, not only will the Council seek investment from businesses and developers, but the Council itself will explore viable and sustainable investment opportunities using all returns to support public services.</p> <p>The Vision is focused on longer term, aspirational goals of the Council. The Corporate Priorities identify, in the short to medium term, the key areas for improvement which will change in future years as the Council realigns to local aspirations, central government policy and its performance.</p> <p>The budget and associated forecast will ensure that appropriate resources are focussed on areas we have identified as priorities.</p> |
| <p>Date Conducted</p>  | <p>February 2019</p>  |

|   |   |                                     |
|---|---|-------------------------------------|
| Name of Lead Officer and Service Area   | Stefan Garner, Executive Director Finance   |                                     |
| Commissioning Team (if applicable)  | N/A   |                                     |
| Director Responsible for project/service area   | Stefan Garner, Executive Director Finance   |                                     |
| Who are the main stakeholders   | Local residents / customers<br>Members<br>Partners (Local Businesses, Voluntary Organisations, other public sector bodies, other stakeholders)<br>Tamworth Strategic Partnership  |                                     |
| Describe what consultation has been undertaken. Who was involved and what was the outcome           | <p>The Budget and Priorities were informed through consultation with the people of Tamworth. This included feedback from The State of Tamworth Debate, responses arising from the Tamworth Listens consultation &amp; customer feedback.</p> <p>Budget Consultation feedback reported to Cabinet 8<sup>th</sup> November 2018.</p> <p>Tenants Consultative Group – informed HRA business plan &amp; associated budgetary implications.</p> <p>Members – prior to approval by Cabinet/Council (Budget Workshop 6<sup>th</sup> December 2018, Joint Scrutiny Committee 30<sup>th</sup> January 2019);</p> |                                     |
| Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc) | <p>The budget consultation is carried out through 3 online surveys. A survey that is tailored for businesses, a full survey aimed at residents and a survey that is tailored for the voluntary and community sector.</p> <p>The online residents survey is promoted using social networking/media sites and through email contact databases. The business survey is promoted through business social networking sites and business email contact databases. The voluntary and community sector survey is promoted through email contact databases.</p>  |                                     |
| What are you assessing?<br>Indicate with an 'x' which applies                                       | A decision to review or change a service  | <input type="checkbox"/>            |
|   | A Strategy/Policy/Procedure   | <input checked="" type="checkbox"/> |
|   | A function, service or project  | <input type="checkbox"/>            |

|  |  |                                     |
|--|--|-------------------------------------|
| What kind of assessment is it?<br>Indicate with an 'x' which applies | New  | <input type="checkbox"/>            |
|  | Existing   | <input type="checkbox"/>            |
|  | Being reviewed   | <input checked="" type="checkbox"/> |
|  | Being reviewed as a result of budget constraints / End of Contract | <input type="checkbox"/>            |

## Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

Sound procedures / strategy in place

Financial governance, accountability & steward ship

Compliance with legislation – Council tax, rent and revenue & capital programme set

Based on informed feedback from interested parties / focus groups (Tamworth Listens Consultation, Tenants Groups etc.)

The way the Council prepares and monitors its budgets (including professional standards and statutory timetables) is one of the external auditors key lines of enquiry in assessing the Councils performance under their annual VFM assessment.

Section 25 of the Local Government Act 2003 requires the Chief Finance Officer to report on the robustness of the estimates included in the budget and the adequacy of the reserves for which the budget provides. (In the Executive Director Finance's view, the budget proposals include estimates which take into account circumstances and events which are reasonably foreseeable at the time of preparing the budget. In his view, the level of reserves remains adequate for the Borough Council based on this budget and the circumstances in place at the time of preparing it.)

Who will be affected and how?

Local residents / customers

Members

Partners (Local Businesses, Voluntary Organisations, other public sector bodies, other stakeholders)

Through continued service provision

Are there any other functions, policies or services linked to this impact assessment?

Yes

No

If you answered 'Yes', please indicate what they are?

Corporate Capital Strategy & Asset Management Plan (Separate CIA)

Treasury Management Strategy & Prudential Indicators (Separate CIA)

### Part 3 – Impact on the Community

Thinking about each of the Areas below, does or could the Policy function, or service have a direct impact on them?

| Impact Area                                  | Yes                                 | No                       | Reason (provide brief explanation )  |
|--|-------------------------------------|--------------------------|--|
| Age  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <p><b>None directly arising from the MTFS but through associated actions, strategies and plans (separate EIAs completed) – informed by budget consultation process</b></p> |
| Disability                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Gender Reassignment                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Marriage & Civil Partnership                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Pregnancy & Maternity                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Race   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Religion or belief                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Sexual orientation                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Sex  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Gypsy/Travelling Community                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Those with Caring/Dependent responsibilities | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Those having an offending past               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Children                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Vulnerable Adults                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Families                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Those who are homeless                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Those on low income                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Those with Drug or Alcohol problems          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Those with Mental Health issues              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Those with Physical Health issues            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Other (Please Detail)                        | <input type="checkbox"/>            | <input type="checkbox"/> |  |

### Part 4 – Risk Assessment

From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications

| Impact Area         | Details of the Impact   | Action to reduce risk   |
|---------------------|---|---|
| <i>Eg: Families</i> | <i>Families no longer supported which may lead to a reduced standard of living &amp; subsequent health issues</i> | <i>Signposting to other services. Look to external funding opportunities.</i> |

None directly arising from the MTFS but through associated actions, strategies and plans (separate EIAs completed) – informed by budget consultation process.

**Part 5 - Action Plan and Review**

Detail in the plan below, actions that you have identified in your CIA, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

**If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why**

| Impact (positive or negative) identified | Action   | Person(s) responsible | Target date | Required outcome |
|--|--|-----------------------|-------------|------------------|
|  | <b>Outcomes and Actions entered onto Pentana</b> |                       |             |                  |
|  |  |                       |             |                  |
|  |  |                       |             |                  |
|  |  |                       |             |                  |

Date of Review (If applicable) .....

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